



TRUMBULL COUNTY
Mental Health and Recovery Board

Board Meeting Minutes
November 16, 2021 4:30 PM

Members Present: Virginia Cluse, Carol Henderson, Lance Grahn, Jane Boutwell, Carl Clark, Louise Kline, Rachel Nader, Larry Pavone, Maria Placanica, David Spies, Julia Wike, John Wilson

Members Absent: Charles Baldwin, Thomas Harwood, Cindy Klein, Judy Toles, Debbie Tominey

Staff Present: April Caraway, Katie Cretella, Crystal Crites, Laura Domitrovich, John Myers, Valdeoso Patterson, Patricia Shepherd and Lauren Thorp

Virtual attendees: Joe Shorokey, Alta; Matt Kresic, Cadence Care; Tammy Weaver, Coleman; Stacia Erdos, Coleman; Vince Brancaccio, Help Network; Gary Seech, Glenbeigh

Preliminary

1. Vice President Carol Henderson called the meeting to order at 4:32 PM.
2. Pledge of Allegiance.
3. Secretary Jane Boutwell called the roll of members and certified that a quorum was present.
4. David Spies made a motion, seconded by Carol Henderson, to approve the October 19, 2021 Board meeting minutes. The motion passed unanimously.

Report from the Executive Director

1. State Update – ED Caraway stated that staff are working on the OhioMHAS BH Crisis Task Force Data Collection Survey that is due Friday. OhioMHAS is surveying Boards to look at gaps in services and to collect information for the setup of the 988 number. Vince Brancaccio, CEO of Help Network of NE Ohio, is on the state 988 committee. The report does not need Board approval and we will include it in the January 2022 Board Packet. ED Caraway then spoke of the State Overdose Strike Teams. Caraway said that Trumbull County was the first to meet with the State Departments and they remotely participated in the October ASAP meeting. Board members Carol Henderson, Lance Grahn and Julia Wilke attended the meeting. Carol Henderson shared that the staff presented very well, and Lance Grahn was pleased that the state level staff who attended could learn what is going on in Trumbull County.
2. Local Update – Laura Domitrovich spoke of the Mobile Response and Stabilization Services grant in partnership with Coleman Health Services. The mobile crisis team will go to the youth, deescalate the situation and assess for ongoing services. Laura said they will attempt to get them the help they need within a six-week period and if there is a need for ongoing services the family will be referred to another agency or program. The evidence-based program is required to have a licensed clinician, and, like all agencies, Coleman is struggling to fill these positions. Lauren Thorp reported on the overdose statistics and referenced the handouts in the Board packet. ED Caraway then gave a staffing update. ED Caraway stated the job of Children’s Program Coordinator will be filled by Carol Holmes-Chambers. She is a master’s level licensed social worker, and she will begin December 13, 2021. Next Caraway spoke briefly of the “Unmute the Uncomfortable symposium.” \$15,000 of SOR funding will cover the cost of the sponsorship. President Cluse then

opened the floor to discuss the need for December meetings of the Board. ED Caraway stated that we do not have anything needing Board approval next month. John Wilson said that in the past, if nothing needed to be brought to the Board, the Board did not meet. The members agreed not to meet in December.

3. Finance Report – Patricia Shepherd, CPA, reviewed the October 2021 unaudited Revenue and Expenditure Reports. Patty stated the heading on the report will be corrected from “September” to October 2021. She then stated that we are one third through our fiscal year and did a comparison with FY2020’s reports. Patty reported we have received the same percentage of budgeted revenue (40%) but the total percentage of expenditures at this time is about 4% less. Patty also called attention to a couple of negative amounts in the first column, which are attributed to the need to reclass some items to their proper accounts (Coleman & Meridian). She also let everyone know that staff travel has started back up so board members will see more expenditures in that line item going forward.

Committee Reports

1. Addictions and Mental Health Program Committee – President Virginia Cluse summarized the November 2, 2021 meeting and highlighted some of the presentations in the minutes. Virginia then shared that attendance for the meeting was low and encouraged Board Members to attend future meetings.
2. Budget and Finance Committee – Treasurer Lance Grahn stated there was a meeting on October 26, 2021. Lance gave a summary of the meeting. He also stated the attendance was low and encouraged Board Members to attend. The meeting minutes can be found in the packet.
3. Administrative Committee –Rachel Nader announced a meeting will occur in January 2022 to revise the Board bylaws and policies.

Announcements/Community Partnerships/Information

1. April Caraway suggested everyone read the OACBHA handout “Addressing Stress in Children and Teens.” Caraway stated board staff are putting together information to help the teachers also. We created a list of providers in the area that takes WCS insurance. Caraway said we will continue to work with Laura and our new hire Carol to help with these ongoing issues.

New Business

1. Carl Clark made a motion to approve the Annual Report. Maria Placanica seconded the motion, which passed unanimously.
2. David Spies made a motion to approve the October 2021 Revenue and Expenditure Report held subject to audit. Loise Kline seconded the motion, which passed unanimously.
3. Lance Grahn made a motion to approve the recommendation of the Budget and Finance Committee to approve the mid-fiscal year budget adjustments. Carol Henderson seconded the motion, which passed unanimously.
4. Jane Boutwell made a motion to approve the hiring of the Children’s Program Coordinator. Larry Pavone seconded the motion, which passed unanimously.

President Cluse opened the floor for additional topics.

Carl Clark asked if the new roles at the Board will work with the schools more. ED Caraway replied that they would and shared that Laura’s job got so big that we needed to hire another person to help with all the services for children and adolescents. The position is split between the TCMHRB and TC

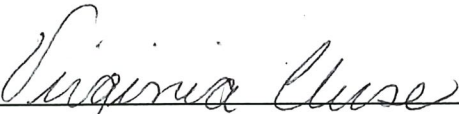
Family and Children First Council; therefore, Laura Domitrovich and Bonnie Wilson will collectively supervise the position. Laura Domitrovich shared that her experience in teaching, early childhood and school-based services will enable her to effectively work with our agencies and the services they provide.

Carol Henderson then spoke of the ASAP meeting and a discussion ensued about an increase in HIV transmission among the 15–24-year-old age group. According to the Health Dept, 10 young men tested positive last year and did not return for treatment.

Adjournment

At 5:20 PM Carol Henderson made a motion to adjourn the meeting. Carl Clark seconded.


Next Board Meeting – January 18, 2022 at 4:30 PM




Virginia Cluse, President



Jane Boutwell, Secretary



April J. Caraway, Executive Director



Date

